

CHANGE REQUEST COVER SHEET

Change Request Number: 10-15

Date Received: 12/8/09

Title: Business Case Analysis Guidelines

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Policy OR Guidance: Guidance

Section/Text Location Affected: New guidance, under “Required Documents” [combines categories from home page [‘http://fast.faa.gov/lifecycle/lpd/investab.htm’](http://fast.faa.gov/lifecycle/lpd/investab.htm)] to page <http://fast.faa.gov/lifecycle/lpd/investab.htm>

Summary of Change: This document outlines why a Business Case is required, the requirements to complete a Business Case and a suggested template.

Reason for Change: To bring Business Case preparation and guidance up to date in accordance with the ACAT levels; describes Business Case preparation for Initial Investment Decision (IID) and Final Investment Decision (FID); provides suggested Business Case template.

Development, Review, and/or Concurrence: Acquisition Executive Board

Target Audience: AMS Workforce

Potential Links within FAST for the Change: <http://fast.faa.gov/lifecycle/lpd/investab.htm>

Attachments: Yes. Final Business Case Analysis Guidelines.

Briefing Planned: Briefed and distributed through the AEB. Comments received, evaluated and incorporated the auspices of ASAG.

ASAG Responsibilities: Approve.